

Valdosta State University
The Graduate School

REVIEW AND APPROVAL PROCEDURES: All applications must have the endorsements of the relevant department head and dean prior to submission to the Graduate School. The Graduate Faculty Scholarship Committee will evaluate the merit of the applications and recommend action on them within three weeks after the deadline. Final approval of an application is made by the Associate Provost for Graduate Studies and Research. If you are unable to use the funding as requested, a revised application must be submitted to the Graduate School. The revised application is subject to budget availability and must be re-approved.

AMOUNT OF FUNDING: At the discretion of the Committee, an application may be funded at an amount less than the requested amount. The Committee will consider the amount of funding available and attempt to approve a mix of requests that provides the maximum benefit to graduate education at VSU.

Funding will vary depending on the following factors:

- Funding availability
- Number of submissions
- Graduate faculty status
- Presentation type

REPORTING PROCEDURES: The Graduate Faculty member receiving an award is responsible for reporting on the outcome of the project no later than sixty days after the date of the conference, performance, creative activity, or recruitment event for which the award is made and is responsible for submitting a final report indicating the outcome(s) of the project. All reports are to be made to the Associate Provost for Graduate Studies and Research. The receipt of the final report will be noted for future scholarship awards.

Valdosta State University
The Graduate School

Location: Converse Hall, Room 3100, Third Floor

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Web: www.valdosta.edu/gradschool • **E-Mail:** gradschool@valdosta.edu

2024-2025 Graduate Faculty Scholarship Fund Application

1. Title of Project:

2. General Information:

a. Name(s):

b. Position and Department:

c.

8. Endorsements (must include all signatures):

Applicant Date

Department Head Date

College Dean Date

9. Submission Information:

FALL 2024 SUBMISSION DEADLINE: FRIDAY, September 27, 2024 @ 3:00 pm

SPRING 2025 SUBMISSION DEADLINE: FRIDAY, February 7, 2025 @ 3:00 pm

SUMMER 2025 SUBMISSION DEADLINE: FRIDAY, May 15, 2025 @ 3:00 pm

Submit Applications to: Ms. Darli DeVane,