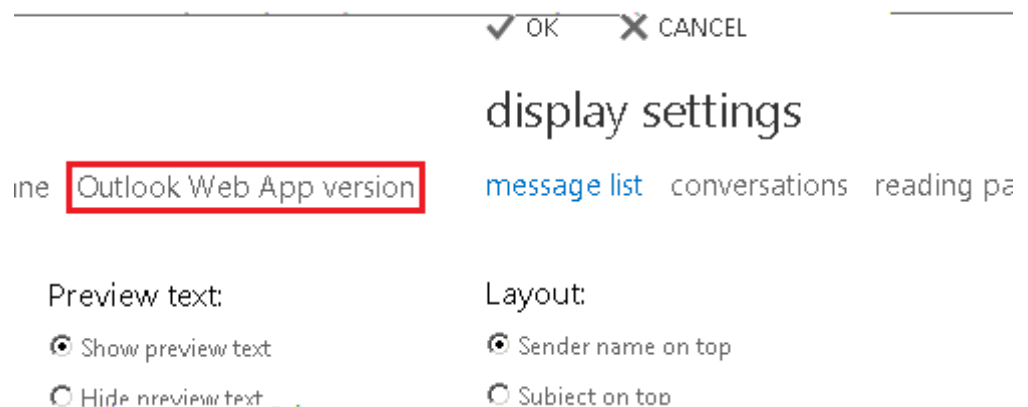


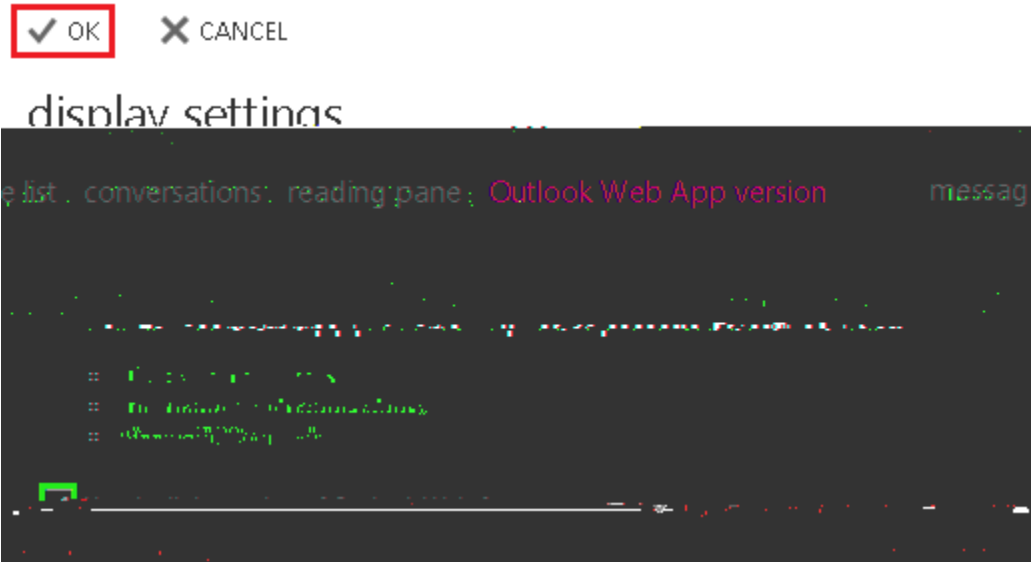
1. In a web browser, go to [office.valdosta.edu](http://office.valdosta.edu) and login using your Active Directory credentials.
2. Click on the gear icon on the top-right corner. Then, click Display Settings in the pop-up menu that appears



3. Click the Outlook Web App Version in the pane that appears



4. Mark the checkbox in front of Use the Light Version of Outlook Web App. Then, click the Save button and sign out of your VSU email account. When you sign in again, the Blind and Low Vision Experience will be enabled.



- To disable this mode, click Options on the top-right corner.



- Click Outlook Web App Version in the left column. Then, unmark the checkbox in front of Use the Light Version of Outlook Web App. Finally, click the Save button and sign out of your VSU email account. When you sign in again, the Blind and Low Vision Experience will be disabled.

